# Candidates Portal - User Guide

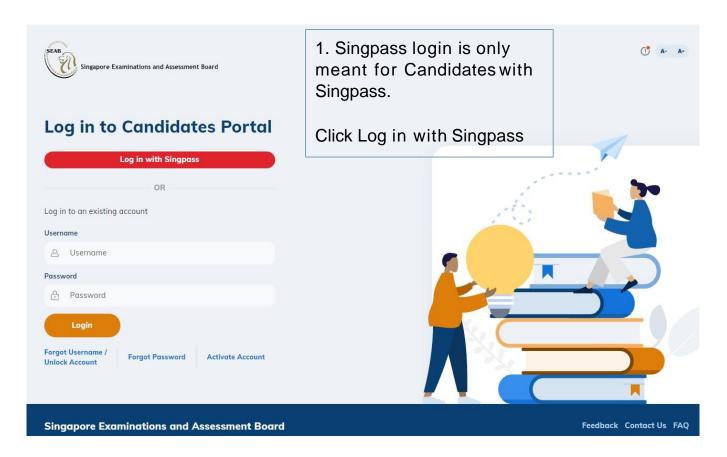




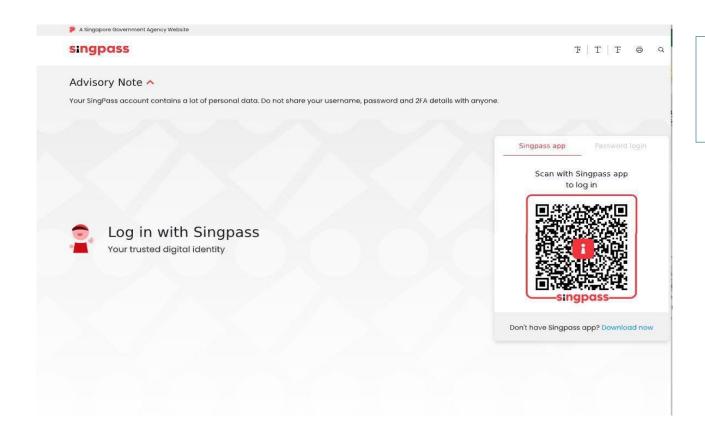
# **Contents**

S/No.	Features
1	Candidates Portal Singpass Login
2	Candidate Portal Account Login (Non-Singpass Holders)
3	View Results (Accessible on result release day)
4	Private Candidate to Apply and Pay for Appeal
5	Private Candidate to Register and Pay for Mother Tongue Resit

# 1. Candidates Portal Singpass Login

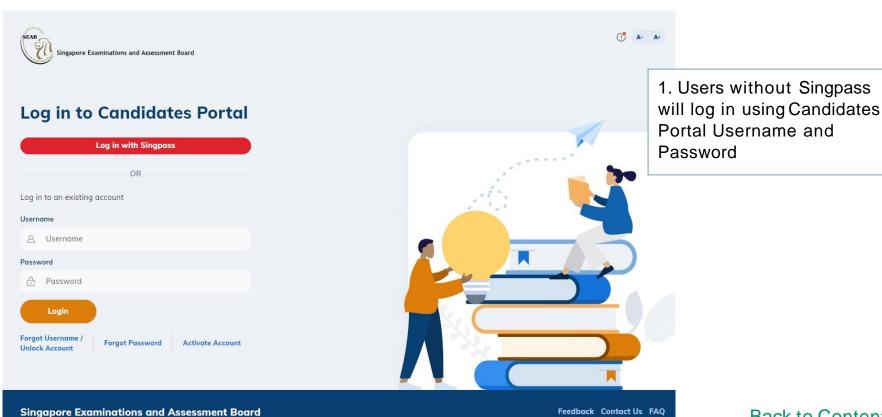


# 1. Candidates Portal Singpass Login



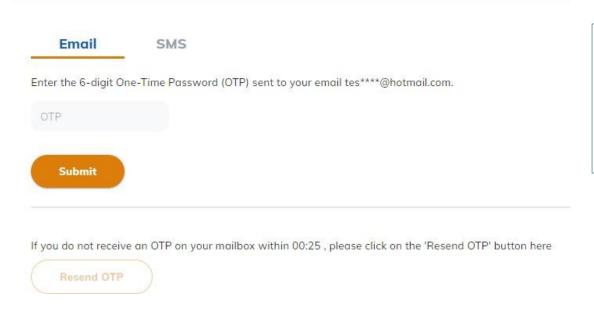
2. User will be directed to Singpass site to enter their Singpass credentials

# 2. Candidates Portal Account Login



# 2. Candidates Portal Account Login

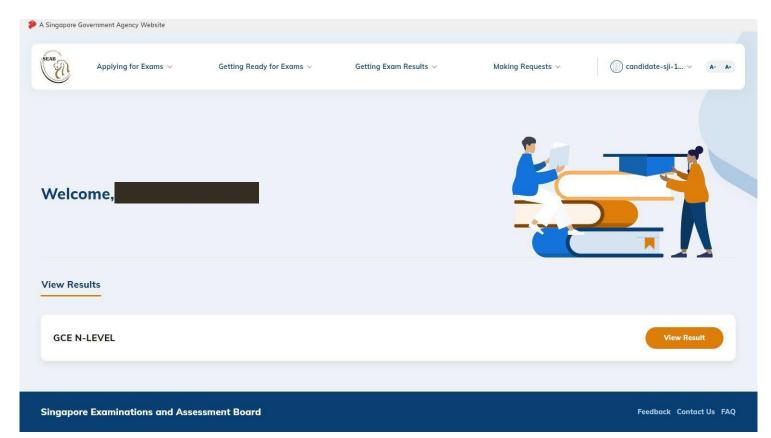
## **One-Time Password**



2. Enter the One-Time Password sent via Email or SMS.

Default mode will be Email.

## 3. View Results



3. View Result

## 3. View Results

Home > Results Release > Results

## Results

#### **Exam Series**

Mid-Year

Exam Year Exam Centre/School
2021 Private Individual

## **Candidate Details**

Candidate Name Citizenship
Samantha Tan Hui Shan Singapore Citizen

 NRIC/FIN/Passport No.
 Index No.

 \$1234567A
 01234567

4. Candidate's details and results will be displayed

Subject Name	Subject Code	Grade Alphabetical	Grade Numerical	Language Medium
Humanities (Social Studies, Geography)	2272	В	Four	English
Mathematics	4048	В	Three	English

If you wish to resit your Mother Tongue subject, please click here. If you wish to appeal for review of results, please click here.

**Note**: Candidate who wish to apply for Resit or Appeal can click on the respective link below the results

## **Appeal for Review of Results**

## Important Notes for Candidates

- The appeal for review of results covers the review of the marking and a full clerical re-check. No report on the candidate's performance will be provided.
- . You will not be able to view the marked scripts during the application.
- Reasons related to Special Consideration (e.g. unwell, bereavement) cannot be considered for the appeal for review of results.
- The appeal will only be considered by the Singapore Examinations and Assessment Board (SEAB) if the appeal
  application is submitted to SEAB no later than 5 working days after the official release of the results.
- You shall make full payment of the appeal application fees upon submission of your appeal application to SEAB. The
  following appeal fees will be charged for each subject:

 Exam Level
 Subject Level
 Appeal Fees

 GCE N-Level,GCE 0-Level
 \$\$112.35

 GCE A-Level
 H1
 \$\$112.35

 GCE A-LEVEL
 H2,H3
 \$\$181.90

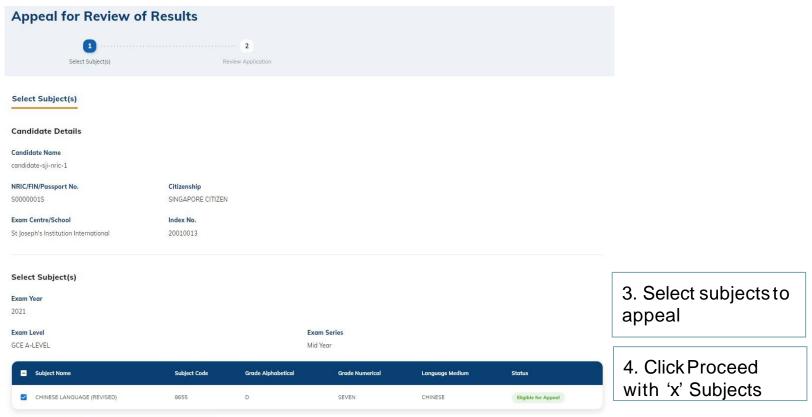
- . There will be no refund upon submission of your application.
- . You can expect to receive the outcome of your appeal within 6 weeks from the closing date, via email.

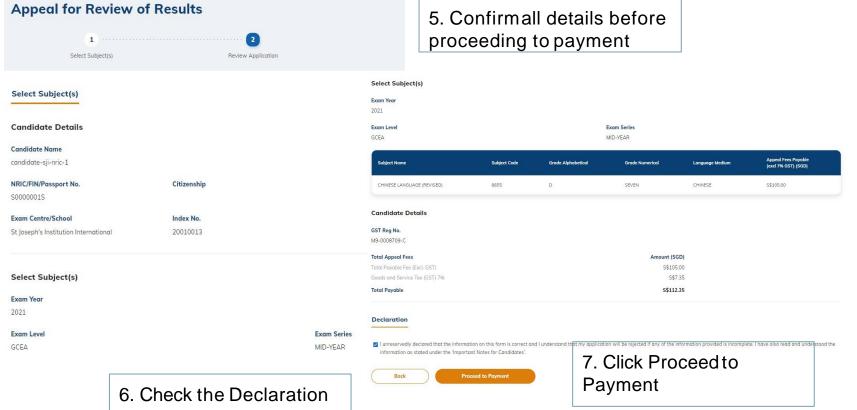
# Get Started Select Exam Level GCE A-LEVEL Start a New Appeal

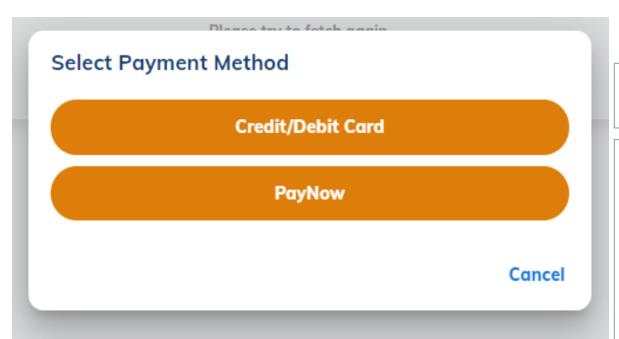
1. Key instructions will be displayed

2. Click Start a New Appeal to start

Proceed with 1 Subject(s)





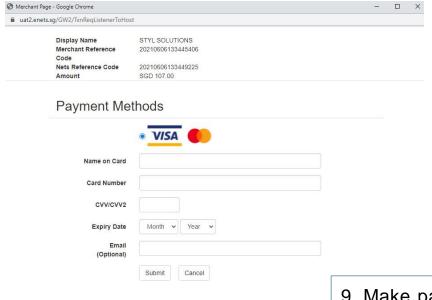


8. Select Payment method

Note: By default, Candidate would only be provided the following payment method options:

- Credit/Debit Card
- PayNow

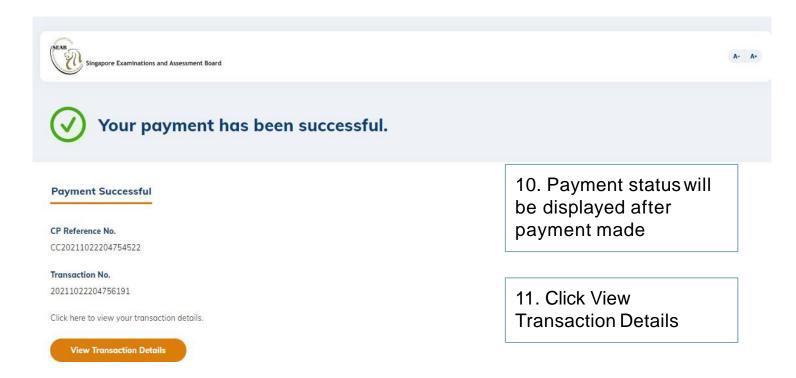
# Payment Method: Credit/Debit Card Method: Credit/Debit Card



## Payment Method: PayNow



9. Make payment based on the payment method selected

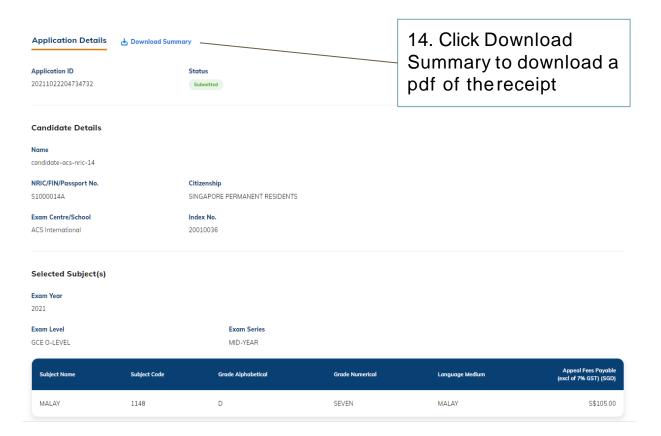




12. Summary of transaction will be displayed



**Back to Appeal Applications** 





## Candidates Portal Receipt for Appeal for Review of Results Application

Dear Candidate,

Your transaction details are as follows:

Payment Date/Time: 03 Nov 2021 15:15 Transaction Ref.: 20211103151541271

Total Amt: \$112.35

Exam Level/Type: GCE N-LEVEL

Please click on the button below to view the receipt summary.

**View Receipt** 

If you require any clarification, please contact us via this link.

15. Candidate will also receive an email with a button link to view the receipt in Candidates Portal

Note: Candidate needs to log in to view the receipt in Candidates Portal

## Register to resit an examination

## **Key Instructions for Resit Registration**

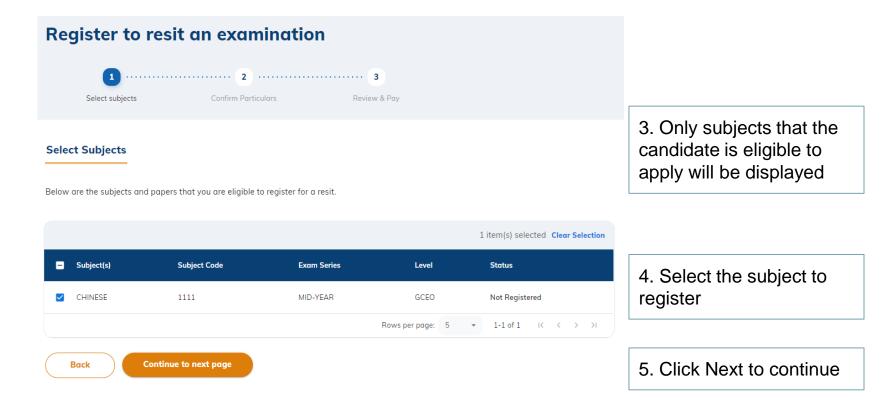
- 1. Please provide the following information
- · Candidate's Personal Particulars
- · Subjects/Papers to be registered
- 2. All fields are mandatory; the form must be completed in English.

This application form may take you 5 minutes to complete.

**Proceed with Registration** 

1. Key instructions will be displayed

2. Click Proceed with Registration to start

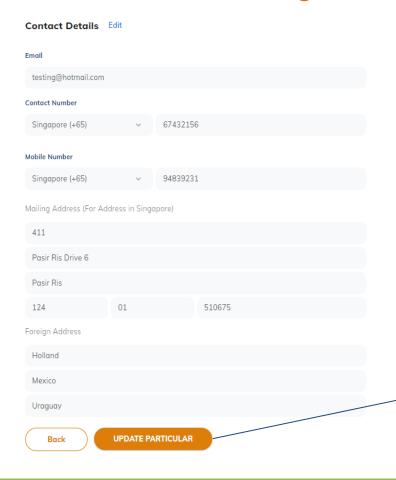




Contact Number

+65 67432156

7. Click Edit to update the Contact



8. Click Update Particulars to save the changes

#### NRIC/FIN or Passport No.

S0000001D

### Nationality

SINGAPORE CITIZEN

### Citizenship

SINGAPORE CITIZEN

#### School Name

Prisons & Detention Centres

#### Contact Details Edit

#### Email

testing@hotmail.com

#### Contact Number

+65 67432156

#### Mobile Number

+65 94839231

## Mailing Address (For Addresses in Singapore)

411 Pasir Ris Drive 6 #124-01 510675

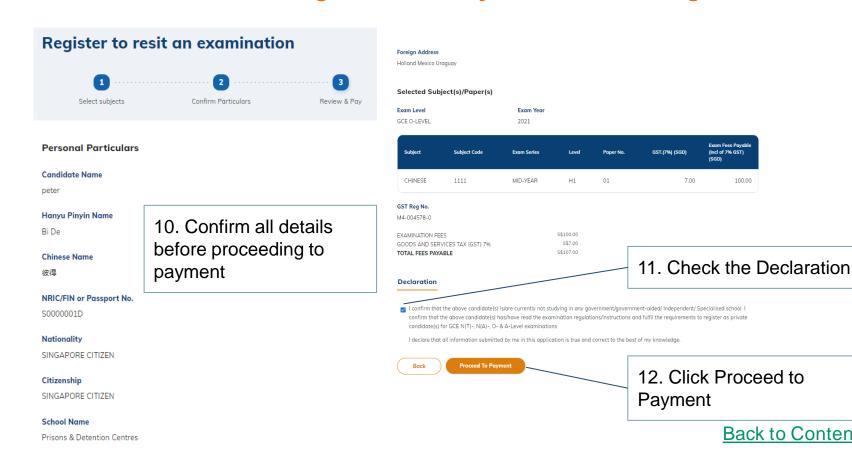
## Foreign Address

Holland Mexico Uraguay



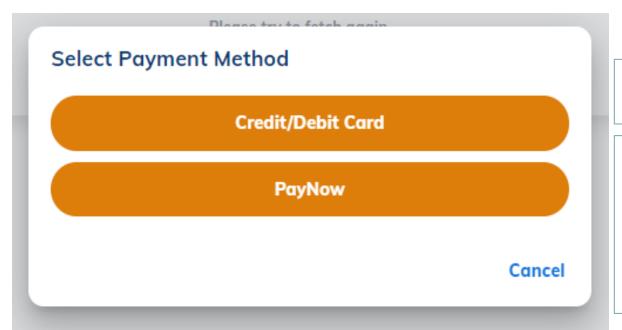
CONFIRM PARTICULAR

9. Click Confirm Particulars to continue



Exam Fees Pavable (incl of 7% GST) (SGD)

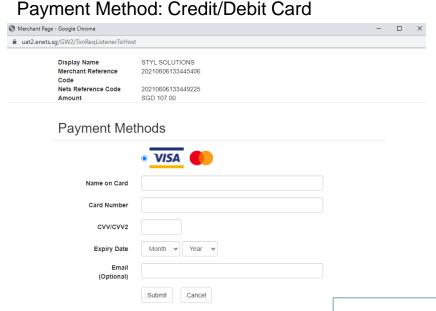
100.00



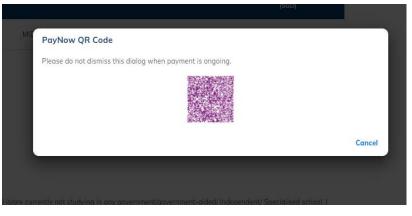
13. Select Payment method

**Note**: By default, Candidate would only be provided the following payment method options:

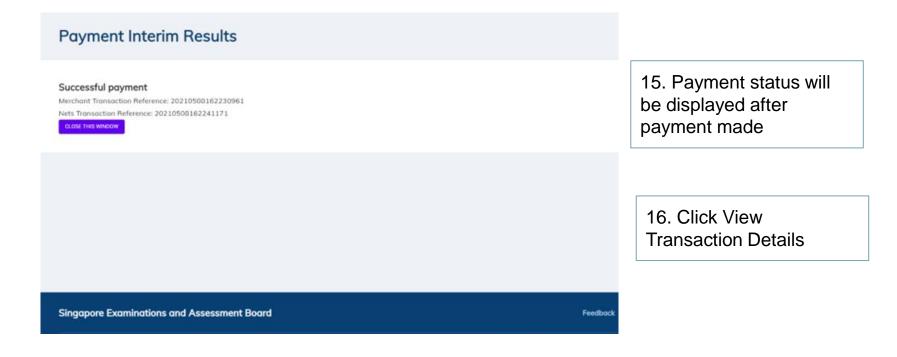
- Credit/Debit Card
- PayNow

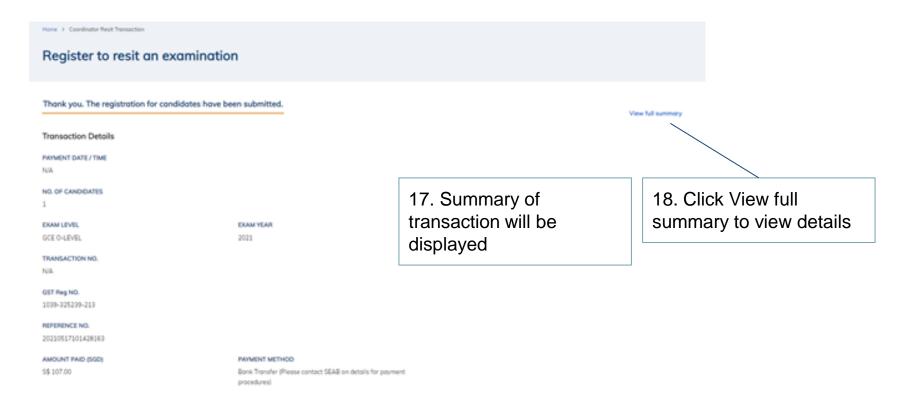


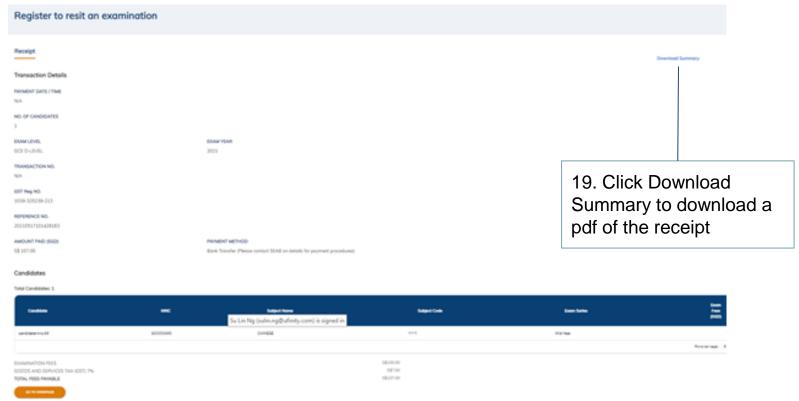
Payment Method: PayNow



14. Make payment based on the payment method selected









## Candidate Portal Receipt for 2021 Examination Registration

Dear Candidate,

Your payment has been successful.

Payment Date/Time: 2021-07-03 19:30:36

Transaction Ref.: N/A Total Amt: \$0.00

Exam Level/Type: GCE O-LEVEL

20. Candidate will also receive an email with a button link to view the receipt in Candidates Portal

Please click on the button below to view the receipt summary. Kindly take note that this is <u>not an entry proof</u> and you will be informed when your entry proof is ready.

**View Receipt** 

If you require any clarification, please contact us via this link.

**Note**: Candidate needs to log in to view the receipt in Candidates Portal